

**Please Type in the Boxes Below. Print Out Form and Mail To:
Legal Tax Service, Inc. P.O. Box 10060 Pittsburgh, PA 15236-6060**

LEGAL TAX SERVICE, INC.

**MUNHALL BOROUGH/STEEL VALLEY SCHOOL DISTRICT
EMPLOYER'S QUARTERLY LOCAL SERVICES TAX (ACT 7) REPORT**

BUSINESS NAME:

EIN:

ACCOUNT#:

PHONE:

1st Quarter - Ends - 03/31- Due 04/30
2nd Quarter - Ends - 06/30 - Due 07-31
3rd Quarter - Ends - 09/30 - Due 10-31
4th Quarter - Ends - 12/31 - Due 01-31

TAX YEAR: **QUARTER:** **QUARTER ENDING DATE:**

1. NUMBER OF EMPLOYEES	<input type="text"/>
2. TOTAL TAX REMITTED	\$ <input type="text"/>
\$52.00 ANNUALLY PER EMPLOYEE. WITHHOLDING AMOUNT MUST BE PRORATED FROM EACH PAY PERIOD AND REMITTED QUARTERLY.	
3. PENALTY AND INTEREST 1% PER MONTH	\$ <input type="text"/>
4. TOTAL DUE	\$ <input type="text"/>

PLEASE ATTACH EMPLOYEE LIST THAT INCLUDES NAME, ADDRESS, SOCIAL SECURITY NUMBER, AND AMOUNT PAID. PLEASE MAKE COPY OF BLANK FORM FOR 2ND-3RD-4TH QTR. FILINGS.

Individuals who are not employers and are engaged in an occupation within the Borough are subject to the tax. This includes professionals, independent contractors, self-employed, etc. Businesses are prohibited from withholding the total tax in a lump sum.

MAKE CHECK PAYABLE AND REMIT TO:

Legal Tax Service, Inc.
P.O. Box 10060
Pittsburgh, PA 15236-6060
Phone: (412) 464-9555 Fax: (412) 464-2425